

**Minutes PIRA Directors Meeting - August 27, 2007**

**Directors present:** Liam Taylor, Denise Bonin, Cathy Pearson, Shannon Taylor, Michael MacColl, Steve Peck, Lynn Roberts

**Directors absent:** Peter Frewin, Alison Watt

**Guests:** There were no guests present at the meeting.

**1 Opening Remarks**

1.1 Call to order at 7:15 PM

1.2 Late Agenda items - no late additions to the agenda

**2 Minutes of the last meeting**

**MOTION:** (moved by Peck and seconded by Bonin)

That the minutes of the 1 August 2007 director's meeting be approved, with the addition of the received correspondence.

(Motion Carried)

**3 Business Arising from the Previous Directors' Meeting**

3.1 Roles of Directors were discussed, with the following roles determined at this time:

<u>Name</u>	<u>Role</u>
Liam Taylor	President
Shannon Taylor	Vice President, Assistant Treasurer, and Fire Hall liaison
Peter Frewin	Treasurer
Denise Bonin	Secretary and Communications
Alison Watt	Parks and Garden Circle
Steve Peck	Roads, Safety and Parking
Cathy Pearson	Mud Bay Dock
Lynn Roberts	Community Plan Liaison
Michael MacColl	Emergency & Disability Access Liaison

**4 Correspondence**

**Mail:**

4.1 Letter from Karen Peacock, Letter Carrier Supervisor, Canada Post Corporation, Aug 15, 2007, re: 1135 Pirates Lane (L. Taylor to follow-up)

4.2 Letter from Georgia Straight Alliance, Summer 2007, re: dumping of raw sewage from boats and ships. (Bonin to follow-up)

4.3 Letter from Deborah Varley, Protection Island property owner, re: building regulations on Protection Island (Bonin to follow-up)

4.4 Newsletter of the Georgia Straight Alliance – Summer 2007

4.5 Port of Nanaimo Harbour News – Summer 2007

**Email:** none

## Minutes PIRA Directors Meeting - August 27, 2007

### **5 Director's Reports**

- 5.1 Treasurer's report - Peter Frewin  
(see Appendix 1).

**MOTION:** (moved by Pearson seconded by Bonin)  
To accept Treasurer's report.  
(Motion Carried)

### **6 Committee Reports**

#### **6.1 Communications Committee – Denise Bonin**

Nothing to report at this time

#### **6.2 Parks & Roads – Liam**

Linda Murray, City of Nanaimo, Risk Manager and Parking Manager, is still in communication with PIRA and will continue to find a solution to the circle parking problems. She will also arrange a barge to remove old, abandoned cars.

Discussions continue with the City and Port Authority about emergency and disability access on and off the Island.

#### **6.3 Dock Committee – Cathy Pearson**

(see Appendix 2)

#### **6.4 Fire Hall Liaison – Shannon Taylor, from Veronica Zehntner**

- Parking is still a problem at the turn- around.
- There is to be no parking on the inside corner, rounding at Jim Pearce's property.
- Large vehicles cannot park in front of the bushes, just past his driveway. (between the driveway and the Pirate's Park entrance.)
- The fire truck is 31 feet long, and has a 10 foot sweep, so it needs clearance.
- People should not park near the water/sewer meter box, on the first left inside corner.
- Uninsured vehicles need to acquire current insurance stickers, and no minors AT ALL are permitted to drive a golf cart.
- If they do not have a valid driver's license, they will not be insured.

#### **6.5 MOTION:** (moved by Peck and seconded by Bonin)

To accept all of the Director's reports  
(Motion Carried)

### **7 Unfinished Business**

- 7.1 Discussion continued regarding committees, especially Leeshore. There was considerable debate about whether this committee should remain or be abandoned, as perhaps it is no longer relevant, given the more recent plans to provide an alternate location for emergency and disability access on and off the Island.

### **8 New Business**

There was no new business

### **9 Closing Remarks and Announcements**

Next meeting: Sept. 3, 2007 at 7:15 pm, Beacon House (revised to Oct 11, 2007)

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**Adjournment**

**MOTION:** (moved by Bonin)

To adjourn the meeting at 10:10 pm

(Motion Carried)

Appendix 1 – Treasurer’s report

**Protection Island Ratepayers Association**  
**Interim Financial Report to August 19, 2007**

<b>Cash flows from General Account Activity</b>	
Cash Balance Per Last Report June 30, 2007	1,017.87
Membership Fees	810.00
Donation	5.00
Other	0.00
<b>Total Revenue &amp; Cash Balance</b>	<b>1,832.87</b>
Director's & Officer's Liability Insurance	0.00
Licenses & Permits	(-27.58)
Minister of Finance Filing Fee	(-25.00)
Office Expense (New Bank Cheques)	(-98.70)
Postage & Delivery	0.00
Printing & Reproduction	0.00
Property Tax	0.00
<b>Total Expenses</b>	<b>(-151.26)</b>
<b>General Account Balance August 19, 2007</b>	<b>1,681.61</b>

<b>Cash flows from Dock Account Activity</b>	
Cash Balance Per Last Report June 30, 2007	2,357.47
Cash Received from Dock Fees, 2005/06	0.00
Cash Received from Dock Fees, 2006/07	1,300.00
Cash Received from Maintenance Contribution	100.00
<b>Total Revenue &amp; Cash Balance</b>	<b>3,757.47</b>
Dock Supplies, Advance	(-1,000.00)
General Insurance	0.00
Director's & Officer's Liability Insurance	0.00
Moorage Fee	0.00
Office Expenses (New Bank Cheques)	(-120.12)
Printing & Reproduction	(-149.18)
<b>Total Expenses</b>	<b>(-1,269.28)</b>
<b>Dock Account Balance August 19, 2007</b>	<b>2,488.19</b>

E. & O.E.



Peter W. Frewin  
Treasurer

## Appendix 2 Mud Bay Dock Report by Cathy Pearson

I did a count the other night. We had over 70 boats at 8pm on a week night. Of them, 20 did not have decals. We have 75 registered, 1 who has to connect with me who will register, three residents who haven't registered (2 did in the past) and two summer people who never bother to register even if they know they should. 1 contractor boat that has been abandoned. There is a red zodiac that has no decal, I have nothing in terms of info on, and it has been sitting at the deep end for at least two weeks without moving. At any given time 10% of those registered have their boat out for repair or cleaning or because they are away. So by my simple reckoning, we have over 90 users at this point. That is up about 50% from the last year.

Larry has been working out a plan for storing abandoned boats.

We will need to start thinking about a process for notifying the Surveyor of Wrecks. As I understand it, once we notify, the owner has 30 days and if they do not collect the Surveyor will collect it. The other process, not sure if report to same authority, is for boat in good shape that is abandoned, we can keep and sell after 30 days. I will try to get more information on this before the next meeting.

Modification to Mud Bay Rules of Operation document (#5 below):

### **NOT ENTITLED TO SPECIFIC SPACE OR BERTH – RAFTING:**

It is understood and agreed that if the vessel owner cannot find an available space they may temporarily raft. Temporary gang tying or rafting to other vessels is permitted when done in a safe, secure and considerate manner.

1. Make sure your rope is long enough to swing over the top of a boat with a high canopy. We don't want people to have to walk over the bow of boats to free their boat up. We also don't want them to have to climb onto your bow to move yours. So the location of the long rope is important. Keep a long one at front of your boat.

2. Don't tie your rope so it will rub on windshields or wiper blades.

3. Don't lock your fellow user in.

4. Don't tie up to the railing or canopy supports of other boats. These are decorative and expensive to replace.

**5. If your boat is large, please raft to a boat that is the same size or larger. If you raft to a smaller boat, the small boat owner may not have enough room to move your boat into the space they came from.**