

Minutes PIRA Directors Meeting – December 1, 2008
Lynn Roberts' House

Directors present: Denise Bonin, Thora Howell, Michael MacColl, Lynn Roberts, Coreen Hanson, Josephine Kenchenten

Directors absent: David Essig, Peter Frewin

Guests: Heather Cooling, Nella Frewin, Liam Taylor, Barb LeBrasseur

1 Opening Remarks

1.1 Call to order at 9:20 pm following a survey meeting that started at 7:00 pm

1.2 Late agenda items
No late additions to the agenda

1.3 Approval of the agenda

2 Minutes of the Previous Directors Meeting

2.1 MOTION: (moved by MacColl and seconded by Kenchenten)
That the minutes of the October 6, 2008 Directors Meeting be approved.
(Motion Carried)

3 Business Arising from the Previous Directors Meeting

Bonin wrote a letter – dated November 24, 2008 - from PIRA to Larry McNabb, chairman of the Nanaimo Parks, Recreation, and Culture Commission, clarifying the roles of PIRA and DIGS within the Commission.
(See Appendix 2)

4 Correspondence

4.1 Mail - Bonin and Frewin pick up the mail from the box in the city and it is often full of junk mail. Bonin stuck a note into the box requesting no junk mail be left in the box. Kenchenten suggested that we get a red dot from the front desk to indicate this.
4.1.1. No mail

4.2 Email – David Stanley from the Newcastle Neighbourhood Association sent an email to Denise requesting a link back to their new website. Instead of adding their link to our website, we will add a link to the Regional District of Nanaimo website.

5 Reports of Directors

Treasurer - Peter Frewin report submitted in advance, as at the date of the last bank statement.
Interim Financial Report to November 20, 2008
(See Appendix 1)
MOTION: (moved by Roberts seconded by Bonin)
To accept the Treasurer's report.
(Motion Carried)

6 Reports of Committees

6.1 Emergency Access - Michael MacColl
Discussions ongoing about access generally.

6.2 Parks and Garden Circle - Josephine Kenchenten
Josephine still to contact Rob Lawrence, City of Nanaimo Environmental Planner. Liam Taylor offered to introduce her to Rob, who is keen on the [Leeds Standard](#) (measure of green buildings and green communities, etc.). Since a Neighbourhood Plan will probably not happen here and we have undertaken the issue identification process, Liam suggested we should possibly consider this instead. The Leeds Standard is hard for existing communities to obtain, but Protection Island already has a head start, e.g. electric vehicles, bicycle usage, and walkable roads and we could implement other measures to achieve the standard. We could be a test

Minutes PIRA Directors Meeting – December 1, 2008
Lynn Roberts' House

community within the City of Nanaimo. Liam will suggest a couple of questions around this for the survey.

The fence around the court was discussed again. There will be a question about this in the survey as well as questions about the field at Beacon House. Jason Metz has been contacting the City about these issues, but not hearing back from some of them. Liam has some names that he could pass onto Jason.

The beach access routes were photographed by Laurel Karjala. Lynn will create some painted rock with arrows indicating directions from the beach to the trail and from the road to the trail for all beach access routes. Kirsty MacDonald from the City has agreed that if we tell her about what needs to be done she will try to help us with it.

- 6.3 Community Liaison – Thora Howell and Lynn Roberts
In the spring Lynn is going to organize banners in the community garden painted by the kids. There may be some city funding for public art to cover this.
- 6.4 City of Nanaimo Liaison – no report as David Essig was absent.
- 6.5 Dock Committee - Coreen Hanson
Coreen to meet with Cathy Person to discuss dock issues and to obtain a list of current members with sticker numbers. Coreen will enquire about dock ramp surfacing issues.
- 6.6 Communications Committee - Denise Bonin
Ongoing website and Pro-Isle communications.
- 6.7 Roads, Safety and Parking – presented by guest Liam Taylor
Liam Taylor elaborated further on the “hole-away” proposal that the PIRA membership voted in favour of at the last PIRA AGM.
- At the moment roads receive regular twice yearly treatment and this will continue
 - materials will be left on the island to allow timely interim fixes – primarily to fill in pot-holes – to be handled by local volunteers
 - The initial strategy is to establish Junk-away style “Hole-away” work parties several times a winter, as needed. Teams will be defined at Beacon house composed of trucks for the collection and delivery of road materials, and teams of “rakers” who will be stationed at predefined problem areas, to fill holes. We can then evaluate if this works, what kinds of trucks are required, etc.
 - A stipend for gas for volunteer vehicles will need to be established
 - The resulting savings from having the city do this job, would be paid as a grant made to Beacon House
 - The city will research costs, and determine a grant type/amount for this from parks/roads etc.
 - They will investigate insurance issues concerning volunteer workforce.
 - The city staff, who Liam met with, Tom Hickey and Brian Denby, are very much in favour of this approach because it fits both a practical solution and one that is in keeping with fostering community development.
 - Liam will continue to liaise with the city about this program.

7 Unfinished Business

7.1 Survey

This was discussed at length prior to the start of the meeting so no further discussion took place. The main issue discussed was DIGS involvement with the PIRA survey.

8 New Business

None

Minutes PIRA Directors Meeting – December 1, 2008
Lynn Roberts' House

9 Closing Remarks and Announcements

Thank you to Lynn for hosting and providing food and drinks.
Next meeting: Early January 2009.

10 Adjournment

Meeting was adjourned at 10:45pm

**Minutes PIRA Directors Meeting – December 1, 2008
Lynn Roberts' House**

Appendix 1 – Treasurer's report

Protection Island Ratepayers Association
Interim Financial Report to November 20, 2008

Cash flows from General Account Activity

| | | |
|--|----------|-----------------|
| Cash Balance Per Last Report | 1,715.24 | |
| Membership Fees | 50.00 | |
| Donation | 0.00 | |
| Other | 0.00 | |
| Total Revenue & Cash Balance | | 1,765.24 |
| Director's & Officer's Liability Insurance | 0.00 | |
| Licenses & Permits | 0.00 | |
| Minister of Finance Filing Fee | 0.00 | |
| Office Expense (New Bank Cheques) | 0.00 | |
| Postage & Delivery | 0.00 | |
| Printing & Reproduction | 0.00 | |
| Property Tax | 0.00 | |
| Total Expenses | | 0.00 |
| | | |
| General Account Balance November 20, 2008 | | 1,765.24 |

Cash flows from Dock Account Activity

| | | |
|---|----------|-----------------|
| Cash Balance Per Last Report | 5,138.95 | |
| Cash Received from Dock Fees, 2008/09 | 485.00 | |
| Cash Received from Dock Fees, 2007/08 | 0.00 | |
| Cash Received from Maintenance Contribution | 0.00 | |
| Total Revenue & Cash Balance | | 5,623.95 |
| Dock Supplies, Advance | 0.00 | |
| General Insurance | 0.00 | |
| Director's & Officer's Liability Insurance | 0.00 | |
| Licenses & Fees | 0.00 | |
| Morage Fee | 0.00 | |
| Office Expenses (Annual Mail Box) | 0.00 | |
| Printing & Reproduction | 0.00 | |
| Total Expenses | | 0.00 |
| | | |
| Dock Account Balance November 20, 2008 | | 5,623.95 |

E. & O. E.



Peter W. Frewin
Treasurer

Minutes PIRA Directors Meeting – December 1, 2008
Lynn Roberts' House

Appendix 2 - November 24, 2008 – letter from PIRA to Larry McNabb

Protection Island Ratepayers Association
Box 116, Nanaimo, BC, V9R 5K4

Mr. Larry McNabb, Chairman
Parks, Recreation, and Culture Commission
500 Bowen Road, Nanaimo BC, V9R 1Z7
November 24, 2008

Dear Mr. McNabb,

This letter of clarification is being prepared at the request of Jim Harris, the President of the Douglas Island Garden Society (DIGS); because it was felt that, there may be some confusion about the roles of the Protection Island Ratepayers Association (PIRA) and DIGS on Protection Island within the City of Nanaimo Parks, Recreation, and Culture Commission.

PIRA oversees the operation of the Mud Bay Dock and acts as a channel through which the concerns of the island residents are addressed and are communicated to and from the various city departments, as necessary. Membership in PIRA is open to Protection Island ratepayers, but participation in regular meetings is open to all and communication of activities is directed at all islanders.

DIGS operates and maintains the community garden in Smugglers Park. Members participate in events in the garden and share in the harvest. The garden has also been developed for the enjoyment of all islanders, who are encouraged to participate in various public events in the garden as well as having the benefit of its splendour.

Both are independent nonprofit organizations with their own agendas and should be seen as separate and distinct.

Sincerely,

Denise Bonin
President PIRA
250-716-1166
dbonin@telus.net
cc Mr. Jim Harris
cc Mr. Jeff Richie, Parks Manager, City of Nanaimo