

**DRAFT - Minutes PIRA Directors Meeting – February 18, 2009  
Beacon House**

**Directors present:** Denise Denise, David Essig, Coreen Hanson, Thora Howell, Peter Frewin, Lynn Roberts, Josephine Kenchenten, and Michael MacColl

**Guests:** Linda Irving, Fred Schloessinger, Guy & Jodi Le Masurier, Barb LeBrasseur, Jim Lawton, and Donna Keith

**1 Opening Remarks**

- 1.1 Call to order at 8:05 pm
- 1.2 Late agenda items  
Jodi to speak under New Business (re: sign)

- 1.3 Approval of the revised agenda  
That the agenda be approved.  
(Motion Carried)

**2 Minutes of the Previous Directors Meeting**

- 2.1 MOTION: (moved by Roberts and seconded by MacColl)
  - Denise had one correction from Liam Taylor – the paving idea that was presented in his report was from Gary Davenport (Roads Foreman) and Tom Hickey (Director of Engineering and Public Works)
  - David suggested that the minutes could be much shorter and summarized
  - Denise will take this under advisement when repairing minutesThat the minutes of the January 13, 2009 Directors Meeting be approved.  
(Motion Carried)

**3 Business Arising from the Previous Directors Meeting**

None

**4 Correspondence**

- 4.1 Mail (PIRA address: Box 116, Nanaimo, BC V9R 5K4)
  - 4.1.1. Letter from John Hoffman, chair of the Nanaimo Community Heritage Committee - meeting tomorrow about 2009 Heritage Summit. VICC – Lantzville Room
  - 4.1.2. Copy of letter from Gary & Sandra Noble to Andrew Pitcher of the Port Authority regarding rules
  - 4.1.3. Gary Noble re: specific points of the new proposed rules
  - 4.1.4. City of Nanaimo property assessment
- 4.2 Email
  - 4.2.1. Chris Sholberg re: Neighbourhood Network meetings – add David to these emails – next meeting Feb 24
  - 4.2.2. Chris Sholberg re: City of Nanaimo litter pickup program – fund raising
  - 4.2.3. Rick Simmons – Newcastle Island Shoreline Protection Project – phase one completed
- 4.3 Telephone Calls
  - 4.3.1. Several received.
- 4.4 **Reports of Directors - Treasurer - Frewin**  
City of Nanaimo assessment authority form – for the dock head – we pay \$1 (valued at about \$170,000).

**Interim Financial Report to January 20, 2008**

(see Appendix 1)

Funds are good. Peter wondered about putting some of the funds into a GIC. Peter will investigate investing some of the Dock funds. Coreen will look into increasing Dock insurance amount.

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**MOTION:** (moved by MacColl seconded by Essig)  
To accept the Treasurer's report.  
(Motion Carried)

**5 Reports of Committees**

**5.1 Emergency Access - MacColl**

Michael: At the last meeting I volunteered to contact the port Authority to set up a meeting on the island so we could discuss the new regulations, but the Harbour master was reluctant and then said he wasn't prepared to come over. I said to him that my compromise was that he at least send me his link so we could circulate that link to the comments site for your input to the regulation changes so that we could distribute and therefore people could easily access that. This ties over to the Leeshore discussions. I have a meeting Monday morning at the Port Authority with Mike Davidson and Andrew Pitcher, with respect to the potential that was examined in a report done on the Leeshore Property with respect to the moorage capacity of the existing water lease and potentially the adjacent lot 12, which does not have a water lease, but in fact could have one taken out. So we are trying to explore both costs and moorage potential there.

Denise: This is where?

Michael: In front of lot 12 that goes toward Boermann's place which is an extension of what had previously existed at Leeshore. The reason for doing this diligence is that the Port Authority chair has suggested that we, as members of this board, members of the city as well as the Port Authority convene to discuss potential mutual interests in the property and that we have a plan in place should something materialize this year. And we can at least know what our costs are, who is interested in what and we know what we have to do, if anyone is interested at all. One of the things... and this came up out of a question on the use of facilities of Beacon House email that was sent around.

Denise: Sorry, what question was that?

Michael: There was an issue that I understand, the question that had been on the survey, I don't know how that was altered or changed, that related to the use of this facility. That there was a suggestion that we consider it in more general terms because the Lions Club apparently is going to do a survey on the use of these facilities and we did not want to duplicate that. The reason this links in is that, if there is a perceived need for an additional facility, smaller meeting rooms, multipurpose rooms, library or whatever, that we hope that this kind of information could come out of the survey, and again would indicate whether in fact we would consider needing or requesting a piece of the Leeshore property in addition to moorage, so in other words if the community has no interest in any property associated with Leeshore for public or community development, then of course that changes the scope of interest. But having done that, and this kind of relates to – and that is where we are headed - with respect to the Port Authority itself, part of my reasons for engaging them in this way is that I think they have a contribution that they can make not only to this project, but Gary Noble had mentioned in his letter that suggested that there should be some kind of island representation on the Port Authority Board. I had actually thought of this in the past as it seems like a logical connection because we are in fact an interest group but I think that if at least we could establish a more direct liaison with them, I think that it would solve a lot of ongoing issues and I think in the future they would probably be more willing to engage us, as the city has and not feel threatened as being a complaints session if they were to show up on the island. So I would kind of like to try to build a bridge there.

Denise: I know that last year Liam had talked to them quite a bit because we were talking about doing something with emergency access down beside Leeshore.

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Michael: That was with Mike Davidson

Denise: Well he seemed to have a good relationship there, so if you could build on that.

Michael: That is what I'm saying... I know Mike Davidson as well, but this is going beyond, to the new CEO, Jim as well as Andrew Pitcher, who is the Harbour Master and the Board chair. In other words it is just engaging them further In this meeting Monday morning. At this point it is really just information and cost estimates that we could take to perhaps the broader meeting we presume that a number of directors would be engaged at that other meeting.

Denise: Could do a summary of that meeting to the board members in an email.

Michael: Oh sure, absolutely. It's more diligence and fact finding, in many respects getting them to, well as I've done with the City, in a previous meeting there with the subdivisions, the finance people, planning directors, was to determine development costs and encumbrances that would be expected on a property like Leeshore, so that wither it's a private developer or someone else considering that acquisition that there are going to be ongoing costs associated with that particularly if you are trying to unload the property, if you don't want the whole thing. You have to know your costs.

Lynn: What is the situation regarding any furtherance of the emergency access?

Michael: That is what is being explored with the Port Authority and specifically with the Leeshore Property itself. The expectation is that something is going to have to happen presumably in the next year. The right of way, what had been discussed behind the fire-hall, is dead in the water. The adjacent property owners were not willing to allow egress which would have allowed boats to get in and out of that property.

Denise: Did Leeshore owners say no in writing?

Michael: Both denied us egress. The City has email from Leeshore or Toby Seward had telephone conversations. We could have gotten away with one or the other but neither have come forward.

Lynn: That is one of the key things that we should be working on, emergency access is very important to the island and islanders.

Michael: Absolutely. That is why the city is, well in fact on our behalf I've actually been very encouraged by the efforts that they've made in contacting Brian Macintosh (leeshore owner), and trying to say, what do you expect from us and I think there is no need to muddy the water here, they seem to be in regular contact with each other.

Denise: Regarding new regulations we have these letters from Gary Noble and I sent a letter but have not heard anything back.

Michael: I have heard that they are not going to be engaging in enforcement until June. The existing rules have not been enforced. Even if these changes don't through, what already exists is likely to be acted on.

**5.2 Parks and Garden Circle - Kenchenten**

Josephine: Jason Metz has had contact with Jeff Ritchie and now Ian Blackwood is back in the picture regarding the playground area. They have said that they are ready anytime the survey says that people are ready for this, to resurface and fencing the basketball court. putting in removable tennis court nets, and hardware for running boards at the

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bottom of the fence to facilitate hockey, a lock box for tennis posts. What they do need is volunteer labour to do the border and the fence and the concrete pad. Jason Metz is prepared to coordinate this. If anyone wants to contact Jason to help volunteer they are ready, and are waiting for the survey to indicate interest. Jason asked to have some questions added to the survey and I don't know if they have been added.

Denise: Jason has found the right connections in Ian, and Jeff wants to know things about parks here so that is all good. The funds for this seem to be there.

Josephine: But Parks does want to see these volunteers come out to help.

Thora: there is a question in the survey that asks would you be in favour of upgrading the existing basketball court to be a multi-use court. It would include an all weather surface, fencing the court and installing removable tennis nets. Is that the question? When did that question get submitted?

Denise: about a week ago. I just got it, Jo & I. Is there a problem?

Thora: yes there is cuz I typed a final draft based on the minutes. I have a final draft of the survey.

Denise: well don't panic

Thora: I'm not panicked I'm just saying it would save me a lot of time had I had them forwarded.

Denise: okay

Michael: I think you've captured it...

Denise: ask about people who wanted to volunteer to help

Josephine: this was Jason submitting these questions, making sure they're represented on their... I don't know if I ever saw their list so I'm sorry if I...

Thora: no it's okay it's just that...

Lynn: it's important to know how many people are going to use the facility. Some people never do, and others use it a lot. And also would you volunteer to help

Denise: sure

Lynn: people with children and growing children will be using it a lot but its nice to know the numbers. Would they volunteer to help

Coreen: ...then we have a sense of numbers but we're not asking people to sign their name or anything

Denise: that's ok cuz then it'll be called as a meeting, so you can get the numbers from there, right?

Coreen: so why ask ?

Denise : Just to get a feel for how many people would .

Josephine: Just to get the info out there, contact info. Well that's different isn't it.

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Denise: right. Anything else about parks or garden or circle?

The DIGS AGM is on Feb 28

People are taking interest in removing daphne and ivy. We should post something on Prolsle and the bulletin boards as people like to participate in the removal from parks. Denise suggested that Josephine contact the Lion Club about parks. Contac Keith MacIntyre as president

**5.3 Community Liaison - Howell**

Thora presented the Final Draft of the survey. She emailed this to the board just prior to this meeting. (see Appendix 2 for Survey and Report)

Thora: There are one or two changes, Coreen emailed a couple things which I fixed and the other question which I came up was there was a question about community facilities and it was brought to my attention that that question what might the underlying meaning might be ... "Do you think community facilities might be large enough to meet community needs" and so I've changed that question to reflect that.

Coreen: Is that from me?

Thora: no this was some other input the question to does Beacon House and Gallows Point meet our needs? somebody said "well is it large enough" and it kinda relates to what Michael mentioned in the negotiations that are going on. So maybe we might like to know from the public if they do feel. We can't really have an island meeting here 'cause it can't accommodate all our people. So maybe we might like to know if people feel we need more space. There's also a question relates to a Community Library and certainly at this point in time I don't know that there's space for a Community Library but maybe there might be something coming, so that question was just rephrased re is it large enough. My report is this: based on a motion at the last meeting I went ahead and did a final draft of the survey which is on Word.

I met with Barb Neild to discuss the distribution of surveys and Barb has done a remarkable job of identifying what's going on on the island. She's done a survey to identify the registered owners, absentee owners, tenants, owner occupied, and vacant houses and lots. Mapped out which houses should be hand-delivered, she has a list of owners who require surveys to be mailed along with their addresses. ....(talks about the process of how the survey will get delivered, "orientation" for those who will be handling them, states she got permission from John Logan to put a box at the pub, dessert party booked etc etc etc) The most fascinating thing out of Barb's survey, I think she spent 4 days on it, she went by streets and how many people need to be mailed on each street and which need to be hand-delivered and I couldn't believe this but the totals are that the mailouts are 205 and the hand-delivered are 156 and apparently that's becuz of sometimes more than two families owning one lot. So the grand total is 361, so my sense would be we need 400+ if we want to let people call us for a 2<sup>nd</sup> survey for their home. So that's where we're at. (See Appendix 2 for Report)

Denise: I did not know that you were going to do a final draft like this. I know there was that motion, I know that Coreen & I mentioned we would help finalize it.

Thora: well she emailed me with some items.

Denise: yeah, and we had a few ideas to change it but I didn't get them to you as I didn't know when you were going to be back, and I don't know that its ... I think we all need to have another run thru it.

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Thora: We, our committee submitted this survey in September.

Denise: this has even changed since the last meeting...

Thora: Board has had a very long time to do this.. I checked my emails all the time I was on holidays except that last week when I had trouble with my email. Its just seems to me we've gone on a very long time with this. People are waiting on information to get stuff out, get things done. So I think I don't know how long we want to take on this, but Digs is ready to go, we kind of made a commitment to go with them so should we not do that.

Michael: we decided, we made a motion at the last meeting ...

Lynn: Guy's information, one or two questions relating to the use of the... oh Jason, that's right. If you can Thora squeak that in cuz I think that's very much important for islanders, we're not working on it.

Thora: I'm just going to go over what's in there now just so that you know. I think that original point from Jason ... well you haven't seen it

Coreen: That one question was pretty much coming out of me & Jason sitting down one day and the one about this would involve ... whatever . I don't know that I ever specifically told him "yes that question will be in there". That may be partly why he asked if these questions were in there.

Thora: the question reads "do you or your family use the playing court at all, would you support upgrading the existing basketball court to be a multi-use court. This would be an upgrade to an all-weather surface, fencing it, installing removable tennis court .. do you have other suggestions for improving the community play area."

David: that's pretty much what Jason wanted.

Thora: we can change or re-word it and list all the sports...

Michael: why don't you do that cuz you've got the list there, multi-purpose, ...

Denise: can you send me that electronically as well? Thanks.

David: I think the motion we passed at the last meeting gives Thora ample authority to set a deadline. You should just say "this is the last day for input". Away it goes... you just do that Thora, what is reasonable. Its up to you to decide.

Thora: Digs has been so patient and so good about wanting to work with us. They have saved us so much time by identifying the properties. Its huge for us. All we have to do is sit down with them and address envelopes and then put our teams out. It would've taken us a week's work. Its huge what they're contributing to us.

Denise: we do have a list and address labels from Chris, which I've told you before we've got all that.

Thora: What Barb has done is she's gone thru and identified which houses are tenants, which are the owner-ones. Very comprehensive, I don't think there'll be any mistakes.

[this is all an ongoing discussion where David & Michael push to have the survey accepted or changed if Thora has time to input them. Denise requests to have till Monday to get a chance to review it. Denise informs that Chris wondered what happened

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to the survey being bounced by him, Denise relayed that she told Chris that everyone declined having him review it.]

Coreen: I'm dropping all kinds of balls in terms of board and personal stuff, but I'm disappointed that Denise and Jo & I spent about 2 hours going thru it and maybe it got a little out of hand but I'd at least like that to be looked at. We were supposed to look at it again and follow up and I didn't, I just went "whatever". I did assume it was going to get to you around now. If there's any way it could be looked at that would be good. Maybe got a little complicated with the grading system, maybe can be saved for next time. We did it electronically I think. I didn't do any more with it.

Denise: I didn't either.

Coreen: I don't remember but I bet there's some ideas in there that were useful.

David: that's why Thora should set a deadline

Thora: are we going to co-operate with DIGS or not. We passed a motion that we would have this done by the end of Feb.

Thora: Is there a precedent for having Chris look at the survey?

Denise: no, he offered to pay for it, it's a courtesy.

Denise: I sent an email out, if Digs is ready to go, let them go. Not a single one of you guys answered me. Now why can't we just let Digs go and do their own survey.

Michael: cuz we agreed to do it with them.

...

Denise: I know I saw some typos in there.

Thora: I don't think so.

Denise: we also had agreed to not put that list of community associations in there, its in the minutes.

Thora: its such a simple thing to do... contact names, fire dept etc.

Michael: we've approved the survey as it stands and we don't need to discuss this further.

Denise: I request we get a chance to review this once more and lets have til Monday or Tuesday.

Thora explains she's actually away from 27<sup>th</sup> til the 2<sup>nd</sup> of March.

Denise: I'll get it to you by Monday.

Michael: Further tinkering with this is beyond acceptable as far as I'm concerned.

Denise: One more look at it, that's all. Monday is not the end of February.

Michael: what was the motion do you recall?

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Denise: yes I do I'll read it to you. (Denise reads the motion) (in part): the board will give the survey a second look and there is ample room for people to comment on concerns.

Denise: can we move on...

Lynn: no survey is ever perfect. (tells a story). Maybe you & Thora have fisti-cuffs.

Denise: no we don't need that.

Coreen: If Chris was notified of what day, he will notify his admin person.

**5.4 City of Nanaimo Liaison - Essig**

Essig talked to Chris Sholberg and there were no outstanding issues and he was waiting for the survey results otherwise everything is fine. Denise asked if he talked to Chris about the Neighbourhood Issues Engagement Process and he reported that he had talked to him earlier about that and that he wanted to wait until we get the survey stuff and that there is no timeline or agenda in his office for community planning process at this time. Denise said that was an important point and David agreed and said that he had made that point at our last meeting.

**5.5 Mud Bay Dock – Hanson**

Coreen called Cathy Pearson about invoicing the people that are in arrears for their Mud Bay Dock user fees and got an updated list. There was a discussion about mailing invoices, where to get addressees (one of the various lists or phone book, or put invoices in peoples boats etc.

Coreen said that Larry has asked her to do a quick little thank-you card for this boss for giving a bunch of spare foam that can be flotation for the future. It was on his job-site as extra material at no expense.

She asks if she will be compensated for the mailing expense and Peter says yes. Peter thinks that the card should really come from the PIRA board. He didn't think we should all sign it but it should come from PIRA. Coreen will send a thank you card as opposed to a letter and will sign it as being from the board.

Denise requested that the invoices be sent soon and Coreen said that she would do it in the next week.

Fred (from audience) suggested that Coreen could ask Kathleen who had done JunkAway for a long time, about addresses or phone numbers....

Fred you can asked if his questions about the roads would be in the survey. Denise was not sure, but would have a look.

**5.6 Communications – Denise**

Denise just renewed the Web-site ( [www.pira.ca](http://www.pira.ca)) for another two years.

**5.7 Roads, Safety and Parking – Essig**

David: Tom Hickey, Director of Public works wants to put a meeting together next week. He has generated a contract regarding the Holeaway project primarily concerned with risk management. He wants to go over that with us, and says the only outstanding issue is how the insurance will be handled.

Denise: Tom called me yesterday and I forwarded to you (David) what he sent to me. He



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spoke about the program having been drafted and coordinated. Liam Taylor had a huge part in putting all that together and I just want to thank him for that. Regarding insurance I spoke with our insurance rep and she told me we are covered by our existing insurance, with the City of Nanaimo listed as an additional insured. So any issues will be covered by our insurance. There will be a representative from PIRA, which would be me, a city representative which will probably be Tom, and a lead contact person.

This was a motion made at the AGM, the organizers for this have spoken with all the relevant parties, the union, the insurance people, Linda Murray Risk Manager for the City, and there are really positive feelings about this Holeaway program. It looks ready to go and when it's signed off then we will have a training session, a community meeting. Does anybody have any comments on that?

David: We have to recruit a lead hand, a crew leader, you are going to sign on behalf of the ratepayer's association, but a part of the contract stipulates that we have someone to do that lead position. We need someone to do that who is conversant with the board. We could put it on Pro-Isle. I'm not going to do it, I don't think that it's incumbent on any of us as board members to do it. We need to find someone who is willing to do this work, who sees the need for it.

Denise: Well you could certainly ask Liam.

David: Obviously he'd be a good person to ask.

Michael: Does the person need to know how to operate equipment?

David: No. They just need to be designate, like a foreman, a point person. Carrying on with the Road report I also spoke with Brian Denbigh, who is manager of roads, the hands on person, while Tom is the administrator. I sensed that there was a slight bit of push back, but he is buying in, it seems that he has been talked into it, which is good. He'll be at the holeaway meeting.

Denise: So is he the lead guy there...?

David: He's the guy that actually knows how to run the backhoe. I sensed some reluctance about this whole thing that he has overcome.

Denise: This does not replace the regular City maintenance, I want to make that clear. This fits in between those scheduled visits.

David: The other thing that Brian and I talked about was the paving plan that was a part of the last roads report that came from Liam. Brian said that paving plan was provided for our convenience in case we wanted to use it into our survey. It was only to show what a paving plan might look like, but he wanted to make it clear that the city had no plans to do any paving on Protection Island in the foreseeable future. There is a question in the survey that asks if you would like to see the roads paved, but it doesn't make reference to the plan. I wouldn't go near that plan in terms of our survey, what I would propose is that when we get the results back if the survey indicates a public outpouring in one direction or another then that's when we should talk to Chris about a community plan regarding a road planning network for the island.

Denise: If the survey asks if people want paved roads they might simply say no, but if they knew of other paving possibilities they might consider it.

Michael: It could be conversely interpreted, if you incorporate that draft, that people really

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start to get excited, now that there is something on paper, a map, a plan and it goes way beyond the intention of the city and we don't want to create confusion.

Fred (from the audience): I suggested that a possibility for the survey was  
Do you want to leave the roads

- as they are
- tarred
- asphalted
- crushed limestone

David: I can tell you what the questions are in the draft of the survey:

1. Are you satisfied with the condition of island roads  
yes no no opinion
2. If not what improvements would you suggest
  - More regular maintenance
  - upgrade to a harder surface
  - upgrade only problem areas
  - others specify

It doesn't say - do you want to pave the roads but asks what would you like to see. I just want to make it clear that just because he sent us a map doesn't mean that he has a plan.

Denise: At the last meeting I made a roads report on behalf of Liam, and there was a fuss about Liam being roads liaison, when in fact he had been doing this all along, doing this holeaway project which is now at fruition, and I thought we were quite rude to him. In all our minutes since the AGM I have reported that he has been our liaison and no one had a problem until this last meeting. So I would like to apologize to him and put that into the minutes.

Michael: I raised the issue because the first notation of that was at the December 1<sup>st</sup> meeting, that he was involved with the roads. There had been no previous involvement or announcement of his involvement.

Lynn: That's not true.

Denise: In fact at the Director's meeting immediately following the AGM nobody wanted to take on roads and I asked Liam if he would continue the work he had been doing and then at subsequent meetings his reports were made by me .

Michael: I could check but I have no recollection of any representation of this and that we hadn't discussed this as a board as to what was going on.

Denise: His reports are in all the meeting minutes, if you read them. Nobody objected before.

Michael: I had to leave the December 1<sup>st</sup> meeting early, so I wasn't around for that report.

Denise: Meetings previous to that describe his involvement.

Michael: I don't have a recollection of that. I only recall seeing it first on the December minutes, so I just wanted to make sure we discussed that as a board before we were going to determine who was going to do what.

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Denise: I'm telling you that this was known. It's in all the minutes.

Michael: That's not my recollection.

Denise: Well let me read you the minutes.

Michael: Well, I don't think that is necessary.

Denise: You are saying that you don't recall but we have brought this up before and nobody objected to it. September 11<sup>th</sup> I restated the motion for holeaway made at the AGM and reported that Liam Taylor continued to discuss this matter with the City.

Michael: That is on Holeaway?

Denise: Yes.

Michael: Well that's one issue. Roads is a different issue. Holeaway and being liaison on behalf of the board are two different things. It wasn't his role.

Denise: He is speaking to the roads people throughout this whole time. September minutes road report describes a further meeting Liam has with Tom Hickey, and then on the next meeting October 6<sup>th</sup> Liam reports having no further contact with Tom Hickey regarding road maintenance. The minutes state that you suggested forming an independent community group about road issues, which never happened.

Michael: Yes, Don McQueen had talked to me about that.

Denise: Then I invited Liam to make a presentation about holeaway on December 1<sup>st</sup> which he did.

Michael: That was the first time that I had seen that he was engaged in this process, as of December 1<sup>st</sup>. Although I wasn't there for his presentation to whatever and to what extent that was.

Denise: You saw this in the minutes, but not all the other minutes?

Michael: Well because first of all he wasn't at the meeting, and then the reports that you had given was that he was looking at the holeaway. That was it. But we were talking about liaison as roads, as David was volunteering.

Denise: I thought it was really rude the way he was treated. There are other people in the community doing other jobs too, and I don't think people are going to want to come on board if they are going to be treated like that. And he was the previous PIRA president, for heavens sakes. I think we should apologize. I'd like to make that a motion, to apologize to Liam for the way he was treated after his contribution regarding roads.

Lynn: I'll second it. I believe apologies are necessary and it's incumbent on us as a board to apologize and to thank him for all his work.

Coreen: I thought there were two things going on at that meeting. One was a sudden rule

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being announced from someone from the floor about what someone from the floor could or could not say. The other was Michael challenging Liam's role.

Essig: I have no problems with apologizing, but the issues I raised had nothing to do with Liam or his performance, they had to do with the process of this board in 2 regards. One was we don't have a clear policy as to when members of the public speak. I was pointing out that we didn't have a consistent policy. The other issue which was to me more profound and more germane was that it wasn't clear that we had authorized the chair to appoint someone to represent us to the City and that was my issue, not with the work Liam was doing.

Denise: We can move forward and decide on a policy for hearing people from the floor and for making appointments.

Michael: I think that's something we can put onto another meeting. Could I suggest that at the beginning of the meeting that people are asked if they have representations and that this would go onto the agenda.

Denise: We'll bring this up at the next meeting and appointments and finish with the motion to apologize for mistreatment to Liam Taylor from the board at the Jan meeting regarding roads.

Michael : It's from the board? I still don't understand how it's mistreatment. I suppose someone was holding someone to account for speaking out of order, but that's beyond our control.

Denise: He was silenced. He did this work and brought the roads report and then he was told that he couldn't read it because he wasn't appointed.

Michael: Well that's why I was simply questioning what we agreed on and what we were doing.

Denise: Well I think it could have been handled a lot nicer. I read his report for him.

Michael: As you have been doing previously.

Denise: Except on December 1<sup>st</sup> when he made his own report. I'm sorry you missed that.

Coreen: How about mishandling of the situation as opposed to mistreatment by the board. Our confusion about giving that role and our not catching it until then and suddenly springing it, like it was being dumped on him.

Denise: The motion is: The Board would like to apologize to Liam Taylor for mishandling procedures at the last Board meeting regarding roads.

Moved by Bonin, seconded by Roberts

Motion Passed

Fred: Also the issue is one of expressing appreciation. He was silenced at a time when he was giving a lot of information on a project that he worked on for a year and a half.

Denise: I will relay that to him, appreciation, when I express the apology.

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**5.8 Safety and Parking**

Discussion of Golf carts having been stolen. Lynn described expensive problems caused by her cart having been driven over rough terrain after having been stolen. She suggests that people not leave keys in their carts and report these incidents. Club Cars can be easily started even without keys.

**6 Unfinished Business**

Jodie: I'm part of a small group out of the people who came out of the mapping project including Alison Watt, Brenda Henderson, and Veronica Zehtner. Alison has started a drawing of the map. I told her that I would find funding to create a sign out of the map and wanted to bring this to PIRA to tell you about this.

Denise: If you are looking for contacts in the City it could be Jeff Ritchie at Parks or Chris Sholberg.

Jodie: Just wanted to let the board know that we were moving ahead.

Denise: Barb (LeBrasseur), was there something you wanted to say?

Barb: I was here last month when Liam was removed as a volunteer on roads, and it actually got me wondering what was happening with the Neighbourhood Issues Engagement Process. That was another thing that he put a lot of work into and it seemed to get to a certain point and then it seems to have fallen flat after he resigned. Now you said tonight David that Chris Sholberg can't move on that until he gets the survey results?

Essig: Yes. He doesn't feel he wants to.

Barb: So there's something in the survey that will help Chris?

Essig: Yes. He said let's wait until the survey is done before we wind this up.

Barb: So the current board will work on this again when the survey is in?

Essig: It's not a dead issue. I went to Chris and asked him point blank if we could have an official community plan review if we paid for it ourselves, and did all the work and he said no.

Barb: Because we aren't on the list to have one?

Essig: He had a different reason. Because another community tried it.

Barb: You mean Stephenson Point?

Essig: Ya, so he said no. He said let's just do the survey and see where it goes.

Denise: Anything else?

Jodie: In one of the previous meeting minutes there was a reference to a Community LEED standard certification. Is that something that will go forward.

Denise: Well it was at the December Meeting that Liam described an idea about that but it would take some kind of independent initiative. We have our plates full right now.

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Discussion about the Circle bulletin board.

**7 Closing Remarks and Announcements**

Next meeting: TBA

**8 Adjournment**

Meeting was adjourned at 10:10 pm

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**Appendix 1 – Treasure’s Report (Frewin)**

**Protection Island Ratepayers Association**

**Interim Financial Report to January 20, 2009**

I

**Cash flows from General Account Activity**

Cash Balance Per Last Report	1,406.57	
Membership Fees	0.00	
Donation	0.00	
Other	0.00	
<b>Total Revenue &amp; Cash Balance</b>		<b>1,406.57</b>
Director's & Officer's Liability Insurance	0.00	
Licenses & Permits	0.00	
Minister of Finance Filing Fee	0.00	
Office Expense (New Bank Cheques)	0.00	
Postage & Delivery	0.00	
Printing & Reproduction	0.00	
Property Tax	0.00	
<b>Total Expenses</b>		<b>0.00</b>
<b>General Account Balance January 20, 2009</b>		<b>1,406.57</b>

**Cash flows from Dock Account Activity**

Cash Balance Per Last Report	6,629.70	
Cash Received from Dock Fees, 2008/09	0.00	
Cash Received from Dock Fees, 2007/08	0.00	
Cash Received from Maintenance Contribution	0.00	
<b>Total Revenue &amp; Cash Balance</b>		<b>6,629.70</b>
Dock Supplies, Advance	0.00	
General Insurance	0.00	
Director's & Officer's Liability Insurance	0.00	
Licenses & Fees	0.00	
Moorage Fee	0.00	
Office Expenses (Annual Mail Box)	0.00	
Printing & Reproduction	0.00	
<b>Total Expenses</b>		<b>0.00</b>
<b>Dock Account Balance January 20, 2009</b>		<b>6,629.70</b>

E. & O. E.



**Peter W. Frewin**  
Treasurer

Appendix 2 - Community Survey Committee 2008-2009 report (Howell)

Report:

February 18, 2009



*Community Survey Committee Report February 18, 2009*

*1. We have a final draft of the survey which is ready to be submitted to the City for reproduction.*

*2. I met with Barb Nield this week to discuss the distribution of the surveys.*

*Barb has done a thorough survey of the Island*

*She has identified Registered owners*

*Absentee owners*

*Tenants*

*Houses that are owner occupied*

*Vacant houses/lots*

*She has mapped out which houses should have hand delivered surveys*

*She has a list of owners who require surveys to be mailed along with the mailing addresses*

*3. We agreed that we would have 6-7 people from each organization (PIRA and DIGS) work in teams of two to deliver the surveys*

*4. A committee from PIRA will meet to apply the seal & address mail outs.*

*5. There will be a brief orientation session before we deliver them.*

*6. We are suggesting that the weekend of March 7-8<sup>th</sup> as the time to deliver the surveys. Teams will be assigned sections of the Island*

*7. We have designated drop off spots*

*Dinghy Dock Pub (John Logan has given us permission)*

*176 Captain Morgans Blvd.*

*Or mail to PIRA PO box*

*Or bring them to a dessert party at Beacon House, March 21 2-4 p.m.*

*Or We have offered to pick them up if people wish*



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*Number of Survey Forms Needed*

<i>STREET</i>	<i>MAIL OUT</i>	<i>HAND DELIVER</i>
<i>Hispanola Place</i>	4	2
<i>Spyglass Lookout</i>	2	1
<i>Pirate Place</i>	6	1
<i>Silver's Terrace</i>	1	0
<i>Treasure Trail</i>	12	4
<i>Capt Kidd's Terrace</i>	10	13
<i>Cutlass Lookour</i>	9	10
<i>Capt Morgans Blvd</i>	56	25
<i>Colvilleton Trail</i>	22	10
<i>Pirates Lane</i>	83	87
 <i>TOTALS</i>	 205	 156
 <i>GRAND TOTAL</i>		 361

Survey:

Every three years Islanders have the opportunity to add their opinions and ideas to contribute to the future direction of Protection Island  
Here is your chance!

**PROTECTION ISLAND COMMUNITY SURVEY  
2009**

This year's survey is being circulated with a one-page survey from DIGS, which is obliged by the city to gather Islanders' opinions about future growth of the Garden in the Park

DIGS and PIRA are separate groups, however it is economical and efficient to work together on circulating two surveys.

DIGS SURVEY mail to the City of Nanaimo in the accompanying envelope

PIRA SURVEY Return to one of the following:

1. PIRA Box 116, Nanaimo, B.C. V9R 5K4
2. Designated box at the Dinghy Dock Pub
3. Designated box on porch at 176 Captain Morgans
4. For pick-up please call 250 753 1913 and leave a message

or

JOIN US FOR A DESSERT PARTY

Saturday March 21, 2 - 4 p.m. and bring your survey

We invite all Protection Islanders 18 and over to fill in a survey.

If you need additional copies of the survey, please call Thora Howell 250 753 1913

There is a page at the end of the survey for you to comment on any issues that relate to Protection Island.

A. PROTECTION ISLANDERS TELL US WHO YOU ARE

*The questions on the survey relating to age will provide valuable input should we need to access services for preschoolers and seniors.*

1, Are you a:

\_\_\_ Property owner

\_\_\_ Renter

2. Are you a  
 Full time resident    Part time resident    Non resident owner

**The following question requires one response per household**

Please tell us the number of people in your household who fit into each category.

Age 0-5                       Ages 6 - 12                       Ages 13- 19  
 Ages 20 - 59                       Age 60 plus

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**B.        WHAT DO YOU LIKE ABOUT PROTECTION ISLAND**

<input type="checkbox"/> Rural atmosphere	<input type="checkbox"/> Unpaved roads
<input type="checkbox"/> Parks	<input type="checkbox"/> Dinghy Dock pub
<input type="checkbox"/> Public beaches	<input type="checkbox"/> Limited commercialism
<input type="checkbox"/> Peace and quiet	<input type="checkbox"/> Beacon House
<input type="checkbox"/> Sense of community	<input type="checkbox"/> Protection Island Museum
<input type="checkbox"/> Investment potential	<input type="checkbox"/> Community Bulletin Boards
<input type="checkbox"/> Trees and wildlife	<input type="checkbox"/> Legal golf carts
<input type="checkbox"/> Not much traffic	<input type="checkbox"/> Community Garden
<input type="checkbox"/> Playing field	

Other Please specify: \_\_\_\_\_

---

**C.        ACCESS TO PROTECTION ISLAND**

1. Do you use a private boat for access to Protection Island?

Regularly                       Rarely                       Never

2. Do you use the Protection Island ferry for access to Protection Island?

Regularly                       Occasionally                       Rarely                       Never

3. Would you like to see changes to the ferry service to accommodate locals at busy times of the day/season?

Yes                       No                       N/A (Not Applicable)

What would you suggest ? \_\_\_\_\_

4. Would you support requesting the City of Nanaimo and the Regional District to support ferry transportation for Protection Islanders with a subsidy?

Yes                       No                       N/A

5. What access changes would you support ?

All weather emergency dock  
 Wheelchair access  
 Allocated downtown parking  
 Easier access from ferry to the circle

6. What access changes would you be willing to pay for?

Expanded moorage

Land acquisition to expand moorage

Other ( please specify) \_\_\_\_\_

---

#### D BOATS AND MOORAGE

1. Do you own or use a boat to access Protection Island?

Yes

No

2. If yes please indicate the kind of boat

Motor boat

Canoe

Row boat

Kayak

3. Is availability of moorage on Protection Island a concern for you?

Yes

No

N/A

4. Is availability of moorage on the Nanaimo side a concern for you?

Yes

No

N/A

5. If available, would you pay for additional deep-water moorage?

Yes

No

N/A

6. If available would you pay for assigned moorage?

Yes

No

N/A

---

#### E. MUD BAY DOCK

*Moorage at the Mud Bay Community Dock, maintained by volunteer labour, costs \$120 per boat or kayak per year.*

1. Do you currently moor a boat at the Mud Bay dock?

Yes

No

Summer only

N/A

2. If not would you moor a boat at Mud Bay dock if more moorage were available?

Yes

No

N/A

3. Are you satisfied with the current physical condition of the Mud Bay dock?

Yes

No

N/A

4. What changes, if any would you like to see?

improvements to the physical condition

additional moorage

assigned moorage

lighting

canoe/kayak racks

Other \_\_\_\_\_

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**F. PARKLAND AND BEACHES**

*Currently we have two developed parks, seven undeveloped interior parks and some beach accesses.*

**1. Should the city acquire environmentally sensitive lots for additional parkland?**

Yes  No

**2. Should existing interior parks remain green spaces?**

Yes  No

**3. Do you consider interior parks a fire hazard?**

Yes  No

**4. Should beach access trails be cleared and better marked?**

Yes  No

**5. Should interior park access trails be cleared and better marked?**

Yes  No

**6. Are you concerned with the natural erosion of community shore land on the island?**

Yes  No

If yes, where? \_\_\_\_\_

**7. Would you support an ongoing plan to invite people to replace trees that have been cut?**

Yes  No

**8. Would you support regulations on cutting Gary oak trees?**

Yes  No

**9. Would you support a plan to enhance the boulevards by planting native plants and trees?**

Yes  No

**10. Are you concerned about human waste discharge from vessels in the Nanaimo harbour?**

Yes  No

**11. Would you support the formation of a committee made up of representatives of PIRA, DIGS, the Lions Club and a Parks staff person to discuss how Smugglers Park can be developed in the interests of all Islanders?**

Yes  No  No opinion

*There are families on the Island who would like to see improvements in the playing field. DIGS members would like to expand the community garden. There is impetus for mutual support and cooperation. If the above committee were formed, it could be asked to develop a plan for the cooperative use of*

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*the park and bring recommendations to their each of the respective boards. It is proposed that this committee might call a community meeting to put forward ideas and to gather further input.*

12. Would you support installing a public toilet ?

In Smugglers Park     Yes                                   No                                   No Opinion  
Elsewhere on the island  Yes                                   No                                   No Opinion  
If yes where \_\_\_\_\_

---

G. CITY OF NANAIMO SERVICES AND BYLAWS

*Protection Island is part of the City of Nanaimo. City bylaws apply*

1. Are you satisfied with the condition of our island roads?

Yes                                   No                                   No Opinion

2. If not, what improvements would you suggest (please check)

more regular maintenance of existing road surfaces  
 upgrade all roads to harder surface roads (chip seal, asphalt or alternative)  
 upgrade only problem areas to harder surface roads  
Other please specify \_\_\_\_\_

3. Is drainage on your property an issue for you?

Yes                                   No

4. What is your opinion of the current street lighting?

want more                                   want less                                   leave as is

5. Would you be in favour of exploring different types of lighting?

Yes                                   No

6. Would you support additional lighting for problem places (e.g. high traffic areas)?

Yes                                   No

7. If yes where \_\_\_\_\_

8. What is your opinion of the current signage?

Speed limit                                   want more     want less                                   like it is

Dog Leash                                   want more     want less                                   like it is

Littering                                   want more     want less                                   like it is

Caution children playing                                   want more     want less                                   like it is

Parking Circle                                   want more     want less                                   like it is

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Other comments \_\_\_\_\_

9. Are you concerned about unsightly premises on the Island?  
 Yes  No  No Opinion

10. Are you concerned about excessive noise coming from activities on the Island  
 Yes  No  No Opinion

11. Are you concerned about compliance with animal control bylaws (e.g. poop and scoop/ dogs off leash)?  
 Yes  No  No Opinion

12. Would you support designating a location for dogs to run?  
 Yes  No  No Opinion

13. Protection Island has a special exemption from the burning ban now in force in the rest of Nanaimo. Do you support burn days?  
 Yes  No  No Opinion

14. Would you support a year-round method of disposing of yard waste?  
 Yes  No  No Opinion

Suggestions \_\_\_\_\_

15. Would you favour a current maximum/minimum size (square feet of floor area) for new residential construction on the Island?  
 Yes  No  No Opinion

Primer on House Sizes:

*Under current zoning on Protection Island (RS4) a house may be 40% of the lot size*

*Minimum of 936 square feet*

*Under current zoning in the rest of Nanaimo RSH2*

*Maximum of 4200 square feet*

*RS1-2 lots 10,764 4200 square feet*

*Lots 10764 +5000 square feet*

16. What would you support as a minimum square footage? \_\_\_\_\_

17. What would you support as a maximum square footage? \_\_\_\_\_

18. Would you favour a maximum site coverage ratio (percentage of lot covered with structures for residential lots on the Island)?  
 Yes  No  No Opinion

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H PROTECTION ISLAND COMMUNITY SERVICES

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**1. On Protection Island do you own and operate a?**

Wheelbarrow       Car       Electric golf cart  
 Truck               Bicycle       Gas golf cart  
 Scooter/ Motorcycle

**2. Do you find adequate parking at the Circle ?**

Yes               No               N/A

**3. Would you support investigating the re-establishment of a car pool?**

Yes               No               No Opinion

**4. If coordinated on a community basis would you use and (if necessary) be willing to pay a fee for?:**

Propane delivery	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Septic tank cleanout	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Grocery delivery	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

**5. Please check those services you would be interested in having the community investigate.**

<input type="checkbox"/> Community golf cart	<input type="checkbox"/> Regularly scheduled barge service
<input type="checkbox"/> Community car/van	<input type="checkbox"/> Community boat trailer
<input type="checkbox"/> Community boat	<input type="checkbox"/> Community truck
<input type="checkbox"/> Community bicycles	<input type="checkbox"/> Community wheelbarrows
<input type="checkbox"/> Community car in downtown Nanaimo	

**6. Do you think that the community facilities at Gallows Point (Beacon House and the Lightkeeper's Cottage) are large enough to meet community needs?**

Yes               No               No Opinion

Comments \_\_\_\_\_

**7. Are you concerned about the delivery of home and nursing care to Protection Islanders?**

Yes               No

**8. Are you interested in services for preschoolers?**

Yes               No               N/A

**9. Would you like to see more play structures on Protection Island?**

Yes               No               No Opinion

**10 Do you feel there is a need for services for teenagers on Protection Island?**

Yes               No               No Opinion

If yes do you have suggestions \_\_\_\_\_

**11. Would you support the circulation of a Protection Island phone book?**

Yes               No

**12.. Do you (and your family) use the playing court?**

Yes               No

**13 Would you support the upgrading of the existing basketball court to be a**



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**multi-use court. This would include an all-weather surface, fencing the court, and installing removable tennis courts and nets?**

Yes                       No                       No Opinion

**14. Do you have other suggestions for improving the community play area?**

-----

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**15. Would you support the establishment of a Protection Island community library?**

Yes                       No                       No Opinion

**16. Would you support investigating a dockside recycling station in downtown Nanaimo?**

Yes                       No

-----  
**I      PROTECTION ISLAND COMMUNITY SERVICES**

**1. Do you read the annual PIRA newsletter mailed to every ratepayer each spring?**

Yes                       No

If yes tell us what you like \_\_\_\_\_

**2. Do you belong to the Pro Isle email group?**

Yes                       No

**3. Do you post or read notices on the poster boards located at each mailbox location?**

Frequently               Sometimes               Never

**4. Do you attend Protection Island community events?**

Frequently               Sometimes               Never

**5. Which of the following open community discussion might you attend?  
(please check any number of choices)**

Health services for Islanders

Moorage

Barged-on houses

Protection of trees and other vegetation, including the foreshore

Development issues e. g house sizes, siting of houses on lots

Developing a neighbourhood association

Formulating a neighbourhood plan

Roads

Community garden development

Other \_\_\_\_\_

---

**J. COMMUNITY REPRESENTATION**

**1. Do you support the idea of having a community association?**

Yes  No  No Opinion

**2. Are you currently a member of the Protection Island Ratepayers Association (PIRA)?**

Yes  No

**3. Do you attend PIRA meetings?**

Frequently  Seldom  Never

If not why not? \_\_\_\_\_

**4. Is the annual fee of \$10.00 a barrier to your being a member?**

Yes  No

**5. Currently, under the PIRA constitution, only property owners are members of PIRA.**

**Would you support PIRA changing it's current bylaws to include renters?**

Yes  No

**6. If yes would you support renters becoming voting members on**

**(a) General community issues?**

Yes  No

**(b) Property issues?**

Yes  No

**7. Would you support renters having an advocate on the PIRA board?**

Yes  No

**8. How could our neighbourhood association (PIRA) best represent you?**

---

*We welcome comments on any community topic relating to  
Protection Island*

*\_\_\_\_\_ I wish to remain anonymous*

*Here is my personal information:*

*Name* \_\_\_\_\_

*Address on P.I* \_\_\_\_\_

*Mailing address if different* \_\_\_\_\_

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*Telephone Number(s)* \_\_\_\_\_  
*Email* \_\_\_\_\_

*Your comments*

## COMMUNITY INFORMATION

### PIRA Board of Directors 2008-2009

Denise Denise	President	dDenise@telus.net
David Essig	City Liason/Roads	essig@telus.net
Peter Frewin	Treasurer	pfrewin@telus.net
Coreen Hanson	Boats and Moorage	hanson_c@telus.net
Thora Howell	Community Liason	hwljt@telus.net
Josephine Kenchenten	Parks	jobob23@telus.net
Michael MacColl	Access Moorage	michael.maccoll@VIU.ca
Lynn Roberts	Community Laison	250 755 1112
PIRA website		www.pira.ca

## PROTECTION ISLAND INFORMATION

### Contact info

Emergency - Fire Health		911
Ambulance		250 758 8181
Fire		250 753 7311
Police		250 754 2345
Earthquake Flood Dangerous Spills		
Tsunami		1-800-663 3456
Nanaimo Regional General Hospital		250 754 2141
Neighbourhood Watch	Roger Gumbert	250 753 5343
Pro-Isle email network	Barb Lebrasseur	email <a href="mailto:barbith@telus.net">barbith@telus.net</a>
Recycling	Bob Lawson/Josephine Kenchenten	email <a href="mailto:jobob23@telus.net">jobob23@telus.net</a>
Delivery service	Fraser/Alice Farquhar	email <a href="mailto:scallywagman@telus.net">scallywagman@telus.net</a>
Barge service	Will Chadwick	email <a href="mailto:wmchadwick@gmail.com">wmchadwick@gmail.com</a>
Beacon House bookings	Ann Millington	250 753 6736

### COMMUNITY ORGANIZATIONS Would you like to participate?

LIONS CLUB Beacon House, Bottle drive	Keith McIntyre	250 753 6016
STATION NO 7 NANAIMO FIRE RESCUE.	Veronica Zehntner	250 754 6759
PROTECTION ISLAND MUSEUM	Rick Scott	250 740 0047
DIGS COMMUNITY GARDEN	Jim Harris	250 740 0317

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**INFORMAL GROUPS**

<b>BOOK CLUB</b>	<b>Shawne Wasilieff</b>	<b>250 753 5102</b>
<b>KNITWITS</b>	<b>Lynn Roberts</b>	<b>250 755 1112</b>
<b>OPEN MIKE DINGHY DOCK</b>	<b>Dinghy Dock</b>	<b>250 753 2373</b>
<b>LANTERN FESTIVAL</b>	<b>Paula Ng</b>	<b>250 716 0355</b>
<b>HOUSE TO HOUSE CONCERTS</b>	<b>Jim/Linda Irvine</b>	<b>250 716 1761</b>
<b>GAMES NIGHT AT BEACON HOUSE</b>	<b>Ann Millington</b>	<b>250 753 6736</b>

**SPECIAL EVENTS**

**FOR CHILDREN**

**Easter Egg Hunt**

**Halloween Party**

**Christmas Party**

**FOR ADULTS**

**ProIsle 360**

**Bathtub weekend pancake breakfast**

**New Years Day Polar Bear Swim**